



# MAHENDRA ARTS & SCIENCE COLLEGE

(Autonomous)

Affiliated to Periyar University, Salem.

Re - Accredited with 'A++' Grade by NAAC & Recognized u/s 2(f) and 12(B) of the UGC Act 1956  
Kalippatti-637501, Namakkal (Dt), Tamil Nadu, India

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### MINUTES OF THE EXTERNAL PEER TEAM AUDIT MEETING

Minutes of the External Peer Team Audit meeting held on 16.04.2025 at 3.30 p.m. in Mahendra Arts and Science College, Kalipatti, Namakkal. The External Peer Team Audit of the college for the academic year 2024-25 was conducted on 16.04.2025.

The principal of the college, Dr.S. Arjunan welcomed all the members and thanked the external members for evaluating all the departments of the college.

List of the members who attended the meeting:

1. Dr.T.Rajendran, Assistant Professor, Department of Computer Science, Govt. Arts and Science College, Kankeyam, Tiruppur Dt. Tamilnadu
2. Dr. K. Anbazhagan, Associate professor, Department of Tamil, Thiruvalluvar Govt. Arts College, Rasipuram, Namakkal Dt. Tamilnadu.
3. Dr.S.Arjunan, Principal, Mahendra Arts and Science college, Kalipatti
4. Prof. N.Sampathkumar, Director Admin, Mahendra Arts and Science College, Kalipatti.
5. Dr. P.Gopalakrishnan, Senior member, Professor and Head, Department of Mathematics, Mahendra Arts and Science College, Kalipatti.
6. Dr.K.Selvaraj IQAC Coordinator, Professor and Head, Department of Commerce, Mahendra Arts and Science College, Kalipatti.

## EXTERNAL PEER TEAM AUDIT REPORT AND FINDING

### ❖ Orientation Programmes

It was observed that Orientation programmes were organized for the fresher's in order to make them get acquainted with the new environment and make them know about the system, dos and don'ts.





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### ❖ Faculty Research Publications

The total number of faculty Research publications was 17. There were 33 h-index authors and the h-index of the college was 81. The total Impact Factor was 31.65. There were 255 Google Scholar Citations and 150 Scopus Index Citations.

### ❖ Teaching-Learning process

The Teaching-Learning process underwent reformative changes. ICT Learnathon Activities were conducted. The College Calendar was adhered to without any deviation. Examinations were conducted hassle-free with fair means. The team was appreciative of the way in which the examinations were conducted.

### ❖ Books and Book Chapters Publication:

Dr.C. Sudhakar & Dr.K. Selvam, Department of Biotechnology contributed chapters in the book entitled, "***Microalgae an emerging tool for treatment of industrial wastewater and biofuel production***" published by Bentham Science Publishers Pte. Ltd.

**Dr.C.Sudhakar & Dr.K.Selvam**, Department of Biotechnology made their contribution by was of writing a chapter in the book entitled, "Global Trends and Challenges in the Commercialization of Nano phytomedicine" published by Bentham Science Publishers Pte. Ltd.

Dr.R.Sundaramoorthy, Department of Tamil authored

1. "Nattupura Kalnadai Eyarkai Maruthuvam" ISBN:978-93-94301-94-8 published by Naam Thamizhar Pathipagam,
2. "Tamilar Marabu" ISBN:97893 published by Saradha Publications and "Tamil Aaraichi Varalaaru" ISBN:978-81-987122-2-6 published by New Century Book House.

### ❖ Grants Received

Under Student Project schemes 4 grants were received to the tune of Rs. 52,500 from TNSCST.



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## ❖ **MOU**

There were 2 MOU signed by the college for collaborative activities.

- i. Department of Commerce with FOX THREE Technology, Salem
- ii. Department of English with THIRD EYE, Salem.

## ❖ **Placement**

Many Placement training sessions were conducted and 280 students got placed in 6 companies.

## ❖ **Conferences, Seminars, Workshops and Awareness programmes**

By way of keeping the students live with the latest trends in different fields, various academic activities were conducted. There were Conferences, Seminars, Workshops and Awareness programmes. On the whole 18 such activities were organized.

## ❖ **Students' Extracurricular achievements**

Many students took an active part in Katturai Competition organized by Tamil Valarchi Thurai of Tamil Nadu Government. Four students got a price amount to Rs 29,000/- for their commendable performance.

## ❖ **Extension activities - 10**

Extension activities were carried out on Road safety, Free food supply to orphanage, Tree plantation and Health awareness.

## ❖ **NSS Activities - 16 programmes**

NSS students undertook 16 different programs. Blood donation camp, Anti leprosy day, International yoga day and Anti drug awareness programmes were some of the activities.

## ❖ **Department club activities:**

Many club activities were organized by Tamilsaral, Department of Tamil, Penta club, Department of English, Maths expo - Bank A/c Opening - Budget awareness - voters awareness programme -





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## IQAC participation

IQAC organized Cyber security awareness programme, Coaching classes for SLET / NET to faculty and PG students. Coaching classes for competitive Examinations were conducted in the name of MTRACE(Mahendra Training Centre for Competitive Examinations). A guest lecture on "Role of budget in economic development" was organized. An FDP was conducted on "How to write Funding proposals". Another FDP was organized for on "Research paper publications". The activities of IQAC was well-appreciated, especially the way in which it was functioning.

## RECOMMENDATIONS

- ✚ The Peer Team recommended for new course, B.Com IT.
- ✚ The team insisted on the timely submission of AQAR and appreciated the college for the timely submission of AQAR.
- ✚ The team suggested that the college be ready for Extension of Autonomy.

The overall report submitted by Mahendra Arts and Science College is highly satisfied.

**Dr. T. Rajendran**

Dr. T. Rajendran, M.Sc., M.Phil., Ph.D.  
Assistant Professor  
Department of Computer Science,  
Government Arts and Science College  
Kangeyam - 638 108, Tirupur Dt

**Dr. K. Anbazhagan,**

**Dr. K. ANBAZHAGAN**

Associate Professor of Tamil,  
Thiruvalluvar Govt. Arts College  
Rasipuram - 637 401.

**IQAC Co-ordinator**

**CO-ORDINATOR**

INTERNAL QUALITY ASSURANCE CELL (IQAC)  
MAHENDRA ARTS & SCIENCE COLLEGE (AUTONOMOUS)  
KALIPPATTI (PO) - 637501, NAMAKKAL DT,  
TAMIL NADU.

**PRINCIPAL**  
**PRINCIPAL**

MAHENDRA ARTS & SCIENCE COLLEGE

(Autonomous)

KALIPPATTI (PO) 637 501 NAMAKKAL (DT)



# MAHENDRA ARTS & SCIENCE COLLEGE

(AUTONOMOUS)

KALIPPATTI - 637 501.

## Office of the Controller of Examinations

### Audit Report for End Semester Examinations and Other Activities of COE Office

Name and Designation of the External Academic Auditor(s)	Dr. T. RAJENDRAN AP/CS GASC, Kangeyam - 638108  Dr. K. KANIVUSAMY AP / Commerce Govt. Arts & Science College Ponnaguram, Dharmadurai
Date of Auditing	09/12/24

#### I - END SEMESTER PRACTICAL EXAMINATIONS

##### a. Appointment of External Examiners:

Experienced faculty members are appointed as per the norms.

##### b. Appointment of Internal Examiners:

Internal examiners are appointed as per the Seniority order.

##### c. Examiners' reporting to the examination:

Examiners are prompt in reporting to the examination.

##### d. Squad visit during the conduction of Laboratory examinations:

Heads are appointed as Squad members. There is regular visit during the Laboratory examinations.

##### e. Maintenance of documents related to Practical examinations:

All the documents related to Practical examinations are maintained for further reference.



#### 1 - END SEMESTER THEORY EXAMINATIONS

**a. Appointment of Question Paper Setters:**

Experienced Faculty members who are well versed in the particular subjects are appointed to set the Question papers.

**b. Appointment order for Scrutiny members:**

Only experienced faculty members are appointed for Scrutiny.

**c. Report for question paper scrutinization:**

Proper records are maintained, the corrections are made clearly.

**d. Conduction of Theory examinations:**

Theory examination are Scheduled and conducted at stipulated date and time.

**e. Allotment of Hall Superintendent :**

Hall Superintendents are allotted as per the norms.

**f. Squad visit during conduction of Theory examinations:**

Heads are appointed as squad members and there is regular visit malpractice documents are maintained

**g. Maintenance of documents related to Theory examinations:**

All the documents related to theory examinations are properly maintained.

## III - CENTRAL VALUATION

- a. Appointment of External and Internal examiners for valuation:

only external examiners are appointed for valuation. More than five years service are appointed

- b. Conduction of Pre-evaluation meeting:

The meeting is conducted for all the boards documents are properly maintained for UOI and POI Boards separately

- c. Evaluation process:

evaluated are appointed as per norms, minutes of evaluation, examiners attendance, feedback are maintained neatly

- d. Necessary documents related to the Central Valuation:

Documents are maintained.


## IV - COMMENT ON OVERALL EXAMINATION ACTIVITIES

Examination activities are conducted appropriately. proper records are maintained

## V - MAINTENANCE OF DOCUMENTS RELATED COE OFFICE ACTIVITIES

All records related to COE office are well maintained

1.  9/12/24  
(Dr. T. RAJENDRAN)

2.  9/12/24  
(Dr. K. KANNAN)

Name and Signature  
of the Academic Auditor(s)

  
Controller of Examinations 9/12/24

 9/12/24  
Principal





# MAHENDRA ARTS & SCIENCE COLLEGE

(AUTONOMOUS)

KALIPPATTI - 637 501.

## Office of the Controller of Examinations

### Audit Report for End Semester Examinations and Other Activities of COE Office

Name and Designation of the External Academic Auditor(s)	Dr. S. Ravi, Assistant Professor Dept. of Mgt. Studies, Govt. Arts and Science College, Idappadi Dr. K. Vaithiyalingam, Asst. Professor Dept. of Mathematics, Sri Vasavi College, Ennore.
Date of Auditing	04.06.2025

#### I - END SEMESTER PRACTICAL EXAMINATIONS

a. Appointment of External Examiners:

As per the norms the qualified and experienced faculty members are appointed

b. Appointment of Internal Examiners:

The internal examiners are appointed as per seniority

c. Examiners' reporting to the examination:

During the examination the examiners are very prompt in reporting

d. Squad visit during the conduction of Laboratory examinations:

The Squad members are regularly visiting the laboratory during the examinations

e. Maintenance of documents related to Practical examinations:

The documents related to the practical examinations are maintained up to 5 years for further reference.



## II - END SEMESTER THEORY EXAMINATIONS

### a. Appointment of Question Paper Setters:

The Most experienced Subject experts are appointed based on their willingness to set Question papers

### b. Appointment order for Scrutiny members:

Only Experts are appointed for Scrutiny

### c. Report for question paper scrutinization:

The Corrections are carried out properly and the records are maintained

### d. Conduction of Theory examinations:

The theory examinations are conducted as per the schedule in time with adequate external and Internal examiners

### e. Allotment of Hall Superintendent :

The Hall Superintendents are appointed as per norms

### f. Squad visit during conduction of Theory examinations:

Appointed internal Squad members are regularly visiting the halls and malpractices if found the documents are maintained

### g. Maintenance of documents related to Theory examinations:

The adequate documents are properly maintained

### III - CENTRAL VALUATION

- a. Appointment of External and Internal examiners for valuation:

The external and Internal examiners are appointed with minimum of 3 years of experience

- b. Conduction of Pre-evaluation meeting:

The pre-evaluation meetings are conducted for all UG and PG boards and the documents are maintained

- c. Evaluation process:

The evaluations are conducted at College Campus the examiners attendance and feedback are maintained

- d. Necessary documents related to the Central Valuation:


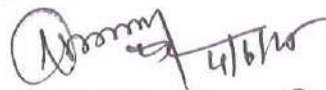
The necessary documents are maintained by COE Office

### IV - COMMENT ON OVERALL EXAMINATION ACTIVITIES

All the examination activities are carried out appropriately and proper documents are maintained

### V - MAINTENANCE OF DOCUMENTS RELATED COE OFFICE ACTIVITIES

The documents related to examinations are well maintained

1.   
04/06/25  
(Dr. S. RAVI)
2.   
(Dr. K. Vaithiyalingam)  
Name and Signature  
of the Academic Auditor(s)

  
Controller of Examinations

  
Principal